

# ▶ Application to Construct / Install or Alter an Onsite Wastewater Management System

A20 – Onsite Wastewater Management Systems  
Environment Protection Act 2017 & Environment Protection Regulations 2021

**New Construction, Installation or Alteration**      \$ 777.00

**Minor Alteration to Existing System**      \$ 593.00

*(an alteration that consists only of the installation, replacement or relocation of the internal plumbing, fixtures or fittings of an onsite wastewater management system)*

**\*THE APPLICANT:**

Name:	
Postal Address :	
Phone (Business Hours) :	Email:
Signature of Applicant:	Date:

**\*PROPERTY DETAILS: (Title Details)**

CA(s)	Section	Parish/Township	Lot No.	PS/LP No.
Address (Include Rural Property Number where Applicable)				

**\*THE OWNER:** *(Owner must sign this form, or the application will not be processed)*

Name:	
Postal Address :	
Phone (Business Hours) :	Email:
Signature of Owner:	Date:

**\*PLUMBER** *(Person responsible for installation of septic tank system)*

Name:	PIC Licence No.
Postal Address :	
Phone (Business Hours) :	Email:

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## \*BUILDING DETAILS

Building Type:  House  Shed  Office  Shop  Other \_\_\_\_\_

Number of bedrooms: \_\_\_\_\_

Water Supply:  Town Water  Tank Water  Bore Water

Proposed building alterations (if applicable): \_\_\_\_\_

**Planning Permit number relevant to proposed works:** PA \_\_\_\_\_

**\*\* Pleasure ensure you advise of Planning Approval Number \*\***

## \*PROPOSED SYSTEM

### Treatment System:

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> Standard Septic Tank       | Capacity (Litres) : _____            |
| <input type="checkbox"/> Wastewater Treatment Plant | Make and Model: _____                |
|   | Certificate of Conformance No: _____ |
| <input type="checkbox"/> Sand Filter System         | Sand Filter Size : _____ m2          |
|   | Certificate of Conformance No: _____ |
| <input type="checkbox"/> Worm Farm                  | Make and Model: _____                |
|   | Certificate of Conformance No: _____ |
| <input type="checkbox"/> Other                      | System Type / Model : _____          |
|   | Certificate of Conformance No: _____ |

### Land Application System:

- |   |   |                               |
|---|---|-------------------------------|
| <input type="checkbox"/> Absorption / Transpiration Trenches: | Total Length of Trench _____ m                | Width of each Trench _____ mm |
| <input type="checkbox"/> Sub-Surface Irrigation               | Total Area of Sub-Surface Irrigation _____ m2 |                               |
| <input type="checkbox"/> Other                                | _____   |                               |

## APPLICATION CHECKLIST

- Completed and signed application form and payment of the fee;
- A current copy of title;
- Copy Land Capability Assessment;
- A house / building floor plan;
- Plan of the existing layout and a plan of proposed layout of dwelling / building
- Accurate and detailed site plan completed by the plumber, showing:

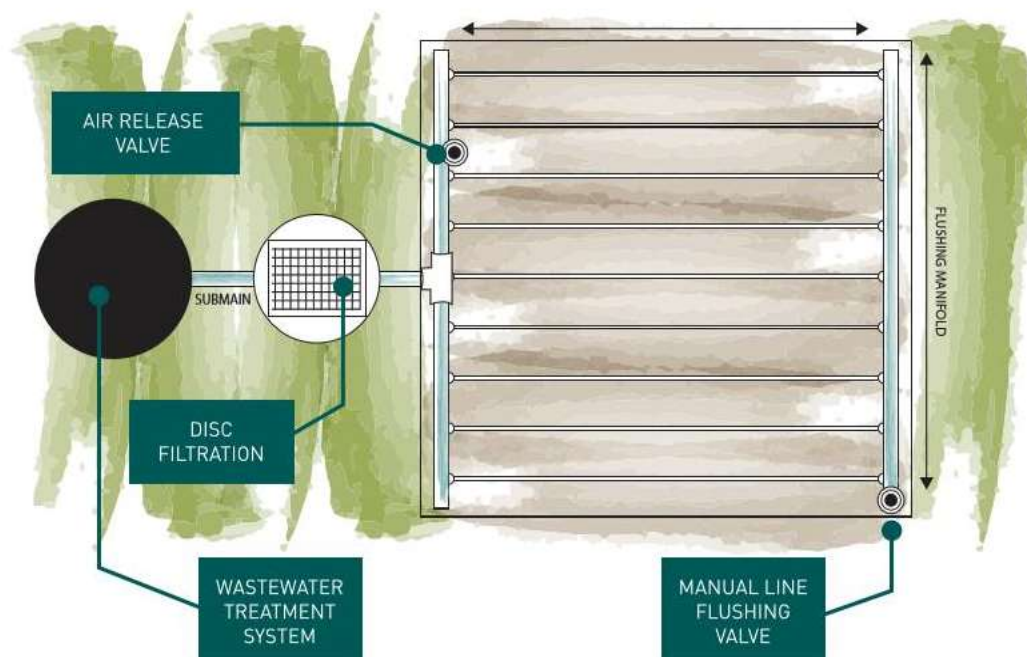
**Please be advised, the Permit will not be issued until all relevant sections of this application are complete with the required information necessary for assessment by the Environmental Health Officer, and a site inspection has been completed by the Officer.**

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## Plan Must Detail: *(plan must be draw by the Plumber installing the system)*

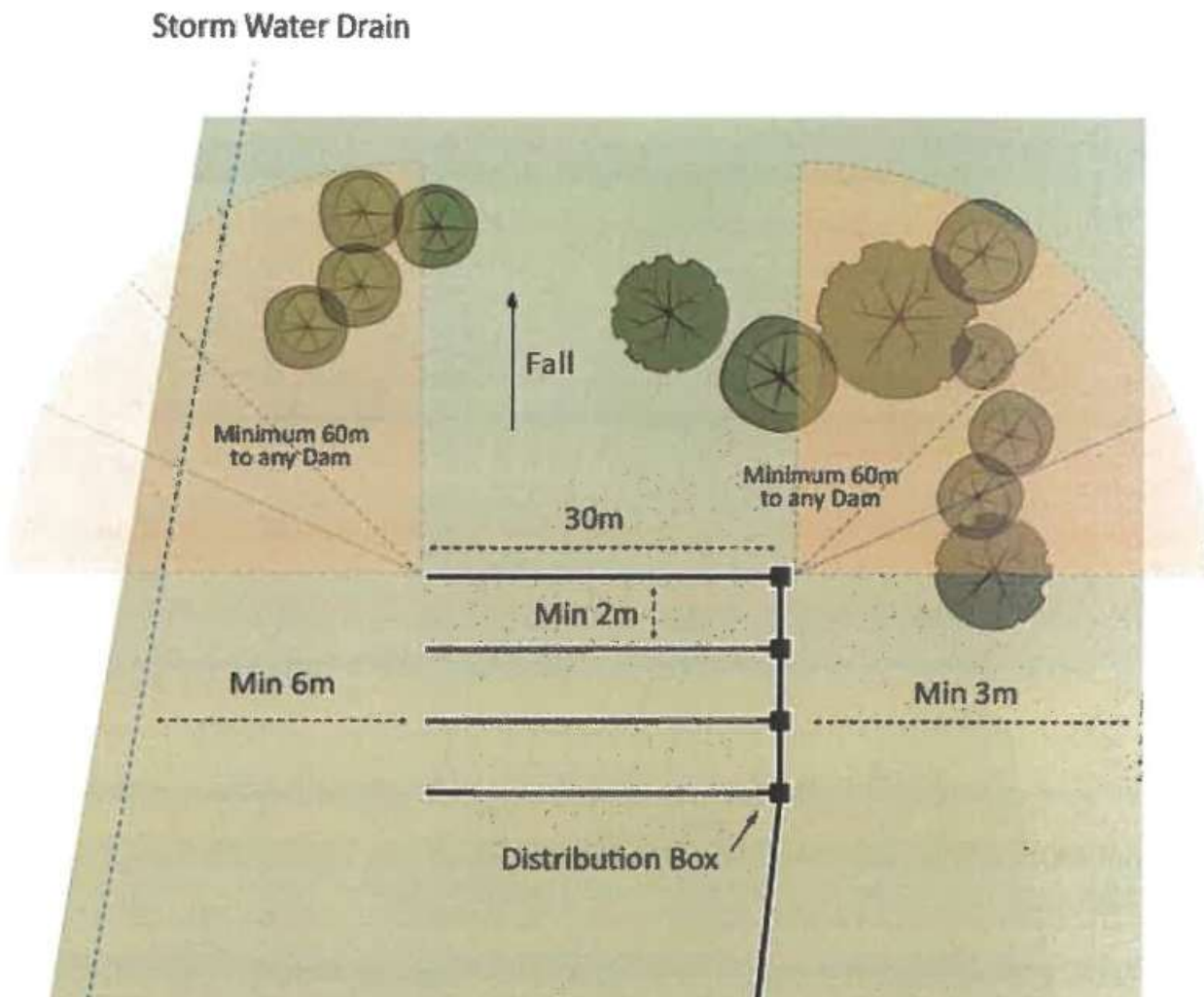
- Position of the proposed house
- Location of septic tank/ treatment plant
- Detailed plan of wastewater disposal field (showing distribution pits, trenches, individual irrigation lines, vacuum breakers, flush/ scour valves, return lines, flushing trenches/ pits etc.)
- Location of pump wells (if used)
- Diversion drains/ embankments for surface water
- Setback distances Location of any sheds, swimming pools and all existing and proposed buildings.
- Driveways, easements, dams, creeks, water tanks, wells, etc.
- Point of North
- Fall of the land
- Significant identifying features (large trees, fences, rocks/ rock beds, stand of trees etc.)
- Applications for larger properties should show the whole allotment on one plan and submit a close-up extract of the building envelope and wastewater system.

## *(Example Plan/Drawing Required for Sub Surface Irrigation – Components and Design)*



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(Example Plan/Drawing Required for Standard Septic Tank System and Absorption Trenches)



## Applications to Alter a Septic Tank System:

- Applications to Alter a Septic Tank System must include the above information
- If you wish to connect the existing system a report must accompany the application detailing the condition (baffle) and size of the current tank and/or trenches from a licensed plumber.
- The allotment plan must include the location of the **existing** septic tank system and including an **existing** floor plan of the dwelling. Also provide details of the **proposed changes** to be made to both the system and dwelling's floor plan, where applicable. Be sure to clearly distinguish between **existing** and **proposed**.